



## Safeguarding Policy

**Organisation:** Be You Active Ltd

**Policy owner:** Elliot Creely - Director / Designated Safeguarding Lead (DSL)

**Applies to:** All staff, coaches, volunteers and contractors

**Review date:** Annually

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### 1. Our Commitment to Safeguarding

Be You Active Ltd is committed to safeguarding and promoting the welfare of all children and young people. We believe that all children, regardless of age, ability, gender, race, religion or background, have the right to: - Be protected from harm, abuse and neglect - Take part in sport in a safe, positive and enjoyable environment - Be listened to and taken seriously

Safeguarding is everyone's responsibility at Be You Active Ltd.

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### 2. Legal Framework

This policy is informed by the following legislation and guidance: - Children Act 1989 & 2004 - Working Together to Safeguard Children - Keeping Children Safe in Education (KCSIE) - NSPCC safeguarding guidance

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### 3. Designated Safeguarding Lead (DSL)

The Designated Safeguarding Lead for Be You Active is:

**Name:** Elliot Creely

**Role:** Director / DSL/ Lead Coach

**Contact:** [elliotcreely@be-you-active.co.uk](mailto:elliotcreely@be-you-active.co.uk)

The DSL is responsible for: - Managing safeguarding concerns - Liaising with schools and external agencies - Ensuring safeguarding procedures are followed - Keeping safeguarding records secure

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## 4. Staff Recruitment & Training

Be You Active ensures that: - All staff hold an enhanced DBS check - All staff complete safeguarding and child protection training - All staff receive safeguarding induction before working with children - At least one paediatric first aider is present at all sessions

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## 5. Code of Conduct

All staff must: - Act as positive role models - Maintain professional boundaries at all times - Never be alone with a child where possible - Avoid physical contact unless appropriate and necessary - Never use inappropriate language or behaviour - Never take children to unsupervised or private areas

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## 6. Recognising Abuse

Staff are trained to recognise signs of: - Physical abuse - Emotional abuse - Sexual abuse - Neglect

Concerns may arise from a child's behaviour, appearance or a disclosure.

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## 7. Responding to a Disclosure

If a child discloses information: - Listen calmly and carefully - Do not promise confidentiality - Reassure the child, they have done the right thing - Record the information as soon as possible - Report the concern to the DSL immediately

Staff must never investigate concerns themselves.

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## 8. Reporting Concerns

All safeguarding concerns must be reported to the DSL. If a concern relates to the DSL, it should be reported to the school's Designated Safeguarding Lead or local safeguarding authority.

If a child is in immediate danger, emergency services must be contacted.

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## 9. Record Keeping

- All safeguarding records are kept securely
  - Records are confidential and shared only on a need-to-know basis
  - Records are retained in line with data protection requirements
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## 10. Online Safety & Photography

- Photos/videos will only be taken with parental consent
  - Images are used for promotional purposes only
  - No personal devices are used to communicate with children
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## 11. Review

This safeguarding policy will be reviewed annually or sooner if required by changes in legislation or guidance.

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Signed: *E. CREELY*

Date: 18/02/2026